



Financial Assistance

We understand that the families we serve may have financial barriers to participating in our programs. Thanks to the generosity of several donors and businesses, Arts Place offers additional financial assistance and scholarships. Financial assistance is based on verified proof of income once all documentation is received and is awarded on a first come first served basis while funding lasts.

No individual shall receive additional financial assistance for the same program/instrument until all other applicants have been considered. If that person receives a second round of financial assistance for the same program, Arts Place reserves the right to adjust the percentage of assistance granted.

Eligibility Guidelines

Arts Place uses the free/reduced lunch income guidelines for the current school year to determine eligibility for financial assistance. Families must provide verified proof of income. Arts Place will accept one of the following to determine verified proof of income:

1. Certification that student qualifies for free/reduced lunch

Every student who applies AND qualifies for free/reduced lunch through the Department of Education receives a confirmation email/letter. Families who receive Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF), or Medicaid automatically qualify for free school meals. Your official confirmation (letter or email) qualifying the child for free/reduced lunch for the current school year is acceptable for proof of income.

OR

2. Copy of previous year's tax return

If you do not have a copy of the most recent tax return, you may order a tax transcript through [irs.gov](https://www.irs.gov).

OR

3. Proof of Eligibility for TANF or SNAP

We will accept a current proof of eligibility confirmation. You can visit your local TANF/SNAP office or login to your online TANF or SNAP benefits account and print a current proof of eligibility.

OR

4. Special Circumstances

For Questions or to Submit Your Documents

For questions, please call Amanda Chaffins, Controller, at 260-726-4809

Please submit your documents (either #1 OR #2 above) by mail, in person, or electronically to:

Amanda Chaffins, Controller, Arts Place
PO Box 804, 131 East Walnut Street, Portland, IN 47371
or administration@myartsplace.org